



<http://www.hongchi.org.hk>

Hong Chi Association was founded in 1965 and is one of the largest non-profit organizations dedicated solely to serving people with intellectual disabilities in Hong Kong. For further information about the Association, please visit its website at www.hongchi.org.hk

Manager (Staff Training & Development)

(Ref.: MG(SMO)/20/02/25/W)

Responsibilities:

- Assist in formulation & execution of in-service staff training & development plan
- Explore & network new training approaches/speakers regarding services for people with intellectual disabilities
- Develop all-round training for service quality improvement;

Requirements:

- Degree holder with at least 3 years relevant experience OR Diploma holder with at least 5 years relevant experience in social work
- Registered Social Workers will be given priority
- HKCEE English (Syl. B) and Chinese grade E or above / HKDSE Eng & Chi Level 2 or above, or equivalent
- Experience in rehabilitation services / working with people with intellectual disability is preferred
- Strong leadership, mature and with good interpersonal skills
- Good command of written and spoken English and Cantonese
- Proficiency in computer application and Chinese word processing
- Work location: Tai Po

Interested parties please send full resume and expected salary with mark "Confidential & Ref. No." to **Ms. Teresa Li, Services Management Office, Hong Chi Association, Pinehill Village, Chung Nga Road, Nam Hang, Tai Po**, or by email to ags_s1@hongchi.org.hk

****Prospective employees are requested to undergo a Sexual Conviction Record Check on a voluntary basis****

(All data collected will be used for recruitment purposes only.)